

## Forklift Cleaning Record

<b>WW No.</b>		<b>Operator Name:</b>								
<b>Vehicle Make:</b>				<b>Model / Type:</b>						
<b>Forklift</b>	<b>Have you Cleaned the following?</b>	<b>Yes      No</b>								<b>Details of any Corrective actions taken any further action needed</b>
		<b>Inspected: ✓ or X or N/A</b>								
	<small>Day</small>	<b>Mon</b>	<b>Tues</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>		
	<small>Time</small>									
	<b>Steering Wheel</b>									
	<b>Gear Stick</b>									
	<b>Handbrake</b>									
	<b>Door Handles</b>									
	<b>Elbow Rests</b>									
	<b>Seat Position Controls</b>									
	<b>Radio &amp; Infotainment Controls</b>									
	<b>Steering Column Stalks (Indicators, Windscreen Wipers, Cruise Control)</b>									
	<b>Door Frame</b>									
	<b>Mirror</b>									
	<b>Chock</b>									
<b>Document Holder</b>										
<b>Other</b>										

When entering (and leaving) all vehicles/mobile plant, the driver/operator should clean all common areas that are liable to be touched including the external door handles, keys and other internal controls as illustrated on the reverse side of this sheet.

## FORKLIFT



### Contact Points within a Forklift

- Rear-view Mirror
- Seatbelt/Seatbelt clip in point
- Steering Wheel
- Forklift Frame
- Document Holder
- Gear Stick
- Handbrake
- Door Handles
- Radio and Infotainment Controls (If in place)
- Steering Column Stalks (Indicators, Windscreen Wipes)
- Elbow/Arm Rests
- Chock

